

Memorandum



Date: 11 January 2017
To: All TPP Staff
From: Chief Executive
Subject: **Teaching Qualifications**

Dear Colleagues

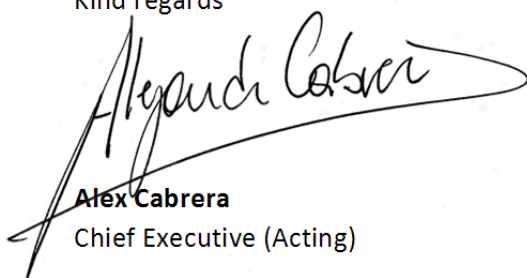
In 2017 we are expecting that all teaching staff who haven't already done so to complete or be working towards completing a Level 5 or above Adult Education and Training qualification.

If you have not already done so, tutorial staff should make it a priority to enrol in our TPP Level 5 National Certificate in Adult Education and Training. You should have this conversation with your line manager or with your General Manager.

The first two-day Face-to-Face workshops will be held in early February in Christchurch, Auckland and Greymouth. A full timetable will be published shortly; please join the most suitable cohort for you. Further information and specific dates are available on Moodle <http://vle.tpp.ac.nz/staff>.

If you have a partially completed alternative qualification, then contact Peter Bayliss (Director - Academic and Quality) or Derek Chirnside (Programme Leader - Learning and Development).

Kind regards



Alex Cabrera
Chief Executive (Acting)

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